



## Havercroft Academy

Cow Lane, Havercroft  
Wakefield WF4 2BE

T: 01226 722484

F: 01226 701351

E: [headteacher@havercroft.wakefield.sch.uk](mailto:headteacher@havercroft.wakefield.sch.uk)  
[www.havercroftacademy.org](http://www.havercroftacademy.org)

Headteacher: Mrs Karen Wakefield

29 June 2016

Dear Parents / Carers

There appears to have been a little bit of confusion around the arrangements for the transition day to Hemsworth Academy on Thursday 30<sup>th</sup> June. I can now clarify the arrangements, as set out in the induction booklet that has been provided for all parents by Hemsworth Academy.

A coach has been provided to transport your child to Hemsworth Academy and then return them back to Havercroft at the end of the day. Your child will be collected from the front of our school at 8.45am and will return to the same place at 2.30pm. Please ensure your child is not late as the coach will not be able to wait beyond 8.45am.

The children are not required to attend Havercroft Academy on that day and our staff will not be accompanying them on the transition day. Anyone who does not wish their child to travel on the coach can make their own travel arrangements.

Yours sincerely

Karen Wakefield  
Headteacher